Exporting Disease Information to Excel

1. Click one of the disease headings to expand that disease area.

2. Right click anywhere in the expanded area that is not a link. Select “Export to Microsoft Excel”.

3. A “New Web Query” window will open. If it does not appear, look at your tool bar at the bottom of the window and look for an orange, blinking Excel icon. Click the orange blinking icon to bring the “New Web Query” window to the front.

4. Enter the following in the Address: (indicated as arrow “A” below.)
   http://phi.iaff.org/Coverages.aspx

5. Click Import (indicated as arrow “B” above).

6. The” Import Data” box appears. Select OK.